



To: mkline@ffa.org

From: [REDACTED]@ffa.online

Subject: Virtual Legal Internship Interview

Dear Mr. Kline,

Thank you so much for the opportunity to speak to some of your staff members about the Summer Legal Internship Position at [REDACTED] LLP. I enjoyed getting to share with [REDACTED] about my interest in the position and some of my previous workplace experiences over the preliminary Zoom interview. I am still very interested in this position and would like to reiterate some of my qualifications.

As mentioned in my interview, I had the opportunity to work as a Senate Page my senior year of high school. This allowed me to gain experience working with clients as they checked into committee meetings, having professional correspondence with Senators, and organizing legal paperwork. I feel this experience has prepared me for working with clients and guests, as well as handling confidential and sensitive documents. I also have been serving this year as an Idaho FFA State officer. While visiting schools on chapter visits, I have been organizing a schedule through both email and phone correspondence. This has prepared me to work with developing a schedule with potential clients, as well as balancing both a court docket and the firm calendar. I additionally plan on looking into some of the pre-law and communication courses offered at my university this spring to better prepare for this position.

You will not find an applicant for this position who is more passionate about helping community members and learning about the legal industry. I hope to hear back about an in person interview on November 1. If you have any questions, please feel free to contact me at [REDACTED] or [REDACTED]. Thank you again for the opportunity to learn more about the Summer Legal Intern position and speak to your team members. I look forward to hearing from you soon.

Sincerely,

[REDACTED]