

[REDACTED]

[REDACTED]

November 1, 2023

Mr. Mark Kline
6060 FFA Dr.
P.O. Box 68960
Indianapolis, IN 46268-0960

Dear Mr. Kline:

Please accept this letter and attached résumé in consideration for the metal fabricator position at Superior Machine Works. My passion for metallurgy and fabrication has led me to pursue a career in mechanical engineering. Based upon the job posting in the September 2023 edition of the [REDACTED] *Sentinel*, I'm confident that my passion for welding, machining, ability to produce quality products, and metal fabrication background will complement your manufacturing company's needs. Through quality welding education and certifications as well as my current work experience as a machinist with Superior Machine Works, which is further outlined on my enclosed résumé, I have obtained metal fabrication skills that pair well with the responsibilities you are requesting of your metal fabricator position. My work ethic ties seamlessly into your company's values of integrity, ingenuity, and customer satisfaction.

As someone who is fascinated with metal fusion and fabrication, I invite the opportunity to practice welding and machining processes to further hone my skills. Currently working in your metal fabrication shop where quality products are the standard, the production of quality work has been engraved into me as customer satisfaction is the most important outcome. My qualifications include experience and experimentation with gas metal arc welding, shielded metal arc welding, and tungsten metal arc welding processes through my agriculture mechanics and agriscience classes. I have extensively practiced and experimented with different welding types and positions on varying thicknesses and types of metal, along with completing about 20 projects of my own design. I have obtained skills in the preparation of gas metal arc welding, using a bandsaw, oxy-acetylene torch, and grinder to prepare and finish metal at the desired industry standards which will compliment your rigorous standard of quality production.

My knowledge of mechanical agriculture, metal fabrication, and welding processes coupled with my effective communication skills in collaboration and problem solving makes me a valuable asset to Superior Machine Works. I will be in contact with your office by November 10, 2023, to confirm receipt of my application and to discuss setting up an interview. I can be reached at [REDACTED] or [REDACTED] at any time for additional discussion on this matter. Thank you for your time and consideration for the metal fabricator position.

Sincerely,

[REDACTED]

Enclosure: Résumé