



October 26, 2022

Mark Kline  
6060 FFA Dr.  
P.O. Box 68960  
Indianapolis, IN 46268-0960

Dear Mr. Kline:

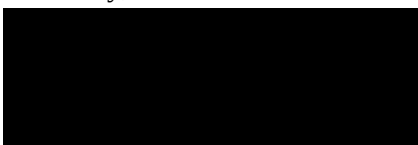
Energetic, enthusiastic, and commitment-oriented are a few qualities I will be able to offer to the American Brahman Breeders Association for the summer of 2023 as its Youth Activities Coordinator Summer Intern. I learned of the position from the advertisement placed in the Brahman Journal magazine. I am very interested in this position because it allows me to continue my involvement with the American Junior Brahman Association and share my passion for the Brahman breed. Please accept this correspondence as my official letter of interest for this position.

As you can see on my attached resume, I am currently a freshman at  University and have been involved in extracurricular activities that require me to accept responsibility beyond my normal scope of coursework. I am involved in our local FFA chapter and my involvements have required me to manage many different activities, requiring me to plan ahead to eliminate scheduling conflicts. Throughout high school, I took all required courses including Spanish 1 and 2, which will help me to communicate effectively with Spanish speaking Brahman breeders. I have also taken numerous agriculture-related elective courses such as Principles of Agriculture and Floral Design which have increased my knowledge about the agricultural industry and helped me develop my floral design skills which could be useful when decorating for various American Brahman Breeders Association events. I am currently studying Agricultural Business and Economics at  University to pursue a career within the beef industry.

I was raised on a small cattle operation in  right in the heart of the Brahman Capital of the World. I have experience vaccinating cattle in the working pens, syncing up donor cows and showing cattle in the show arena. My experience within the cattle industry and knowledge of the Brahman breed would be a benefit for me and the American Brahman Breeders Association as I help to carry out the mission of the organization.

Being very detail-minded, as well as being able to work with others, makes me an asset to the American Brahman Breeders Association. As my resume briefly highlights my experience and skills, I would appreciate the opportunity to discuss my qualifications with you in person. Please feel free to contact me by phone at  or via email at . I will contact you on November 1, 2022, to make sure that you have received my cover letter, resume, and application. Thank you for taking the time to review my information and I look forward to hearing from you soon.

Sincerely,



Enclosure: Resume