

Example Meeting Minutes

Meeting Minutes

FFA Chapter
High School, Ag. Ed. Room
Date:

Members Present

- Total Members: 29

Call to Order: 7:08 p.m.

Minutes: Student A moved to approve secretary's minutes as read, seconded by Student B. Motion adopted, minutes approved.

Officer Reports

- **Reporter:** six social media posts
- **Treasurer:** Current Balance is \$____. Barb Dwire moved to approve treasurer's report, seconded by Billy Bob. Motion adopted; minutes approved.

Committee Reports

1. **Ag Advocacy: Guest Speakers**

They have come up with a list of potential speakers, and they will decide and ask people soon.

2. **Personal Growth: Etiquette Meal**

They are going to do it during the November meeting.

3. **Citizenship: Tie Blankets**

Planning on doing it during the December meeting, haven't decided which charity to donate to

4. **Environmental: Bird Feeders**

Has a plan of action, just waiting to begin work

5. **Career Success: Career Fair**

Planning on doing it during FFA week in February. They are planning on reaching out to Mr. Cook soon.

6. **Ag. Literacy: Ag. Facts/Interviews**

They are looking for ag facts to post weekly.

Unfinished Business:

Discussed Fall Leadership Conferences as well as church services

Discussed the community service project

New Business:

Jim Bob moved to host Donkey Basketball as an additional fundraiser, seconded by Jane Doe. Barb Dwire moved to refer the motion to a committee of five appointed by the chair given the power to act, seconded by Student C. Motion to refer approved. Committee is made up of Breanna, Nikki, William, Missy and Mitchell.

Kristi moved to conduct a 50-50 raffle at home varsity sporting events, seconded by Riston. Christine moved to refer this motion to a committee of five given the power to act, seconded by Colbey. Motion to refer approved. Committee is made up of Brian, Jory, Amanda, Jodee and Lane.

Jenny moved that the chapter conduct their annual fundraiser, seconded by Iris. Daniel moved to refer this motion to a committee of five given the power to act, seconded by Erik. Motion to refer approved. Committee is made up of Cheyenne, Ashley, Misty, Trevor and Darin.

Ben moved that the FFA Chapter Livestock Evaluation team(s) participate in the NILE and that the chapter pay the registration fee and hotel, seconded by Shawn. Motion adopted.

Next Meeting Date: October 23 at 6:00 p.m.

Adjournment: 7:53 p.m.

FFA Secretary

____/____/____

Date

FFA President

____/____/____

Date