

October 30, 2019



Mark Kline
6060 FFA Dr.
P.O. Box 68960
Indianapolis, IN 46268-0960

To Whom It May Concern:

I am applying for the summer intern position at [REDACTED] Cattle Company listed online. I am interested in this position because of my passion for the animal science industry. After reviewing the job description, I am certain that my knowledge and background in the cattle industry, my work ethic, and my communication skills align with the position being offered.

I have grown up helping my family with our cow/calf operation. The health and well-being of the animals has always been a priority on our farm. As my resume states, I have worked for Mr. and Mrs. [REDACTED] in [REDACTED] back grounding cattle for two years. It has been a different challenge from working on the family farm, but because of these challenges my knowledge has increased tremendously. I have learned about vaccines, nutrition, and diseases and how they impact herd health. One skill, that was a particular challenge at first was planning feed rations and computing daily gains of feeder calves. The knowledge I have gained in this industry will make me an asset to your company because I can use these skills to increase herd health and increase efficiency in feeding your cattle.

The FFA opening ceremony says “without labor, neither knowledge nor wisdom can accomplish much”. Hard work does not worry me because my parents instilled a strong work ethic in me for which I am thankful. My position with Mr. and Mrs. [REDACTED] requires me to work in all kinds of conditions, including hot and cold temperatures, rain, and even snow. No matter what conditions we face, cattle must be fed. Knowing this, along with my perseverance, I will be beneficial to [REDACTED] Cattle Company this summer because I understand the needs of livestock.

Through my speech communication class and my involvement in FFA, I have learned the value of effective communication. I believe this skill will be instrumental when addressing diverse audiences within the cattle industry. Also, my FFA career has allowed me to hold leadership positions and learn the value of teamwork through serving as an FFA officer and learning parliamentary procedure and employment skills. These strengths will allow me to better perform the tasks required of me during this internship.

Thank you for your consideration for this position. I firmly believe my experience in the cattle industry, work ethic, and strengths in communication will be an asset to CH cattle company’s summer activities. I would like the opportunity to interview so I can further discuss the contributions I have to offer your team. Please feel free to contact me at [REDACTED].

