

Emily A. Kennedy

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October 24, 2018

Mark Kline
6060 FFA Dr.
P.O. Box 68960
Indianapolis, IN 46268-0960

Dear Mr. Kline,

My passion for the agricultural industry, horseback riding and equine therapy has inspired me to pursue a career as an Equine Therapy Program Director in my local community. When I learned of the Coffee Creek Therapeutic Riding Center Equine Therapist position, I was immediately interested. Coffee Creek Riding Center provides quality therapeutic riding for at-risk youth and it would be an honor to join your team. My background, skills and goals are an outstanding match to the requirements outlined in your job posting in the September 1, 2018 edition of the *Edmond Evening Sun*. The enclosed résumé will provide you with an overview of my experience in both the equine industry and childcare.

Through various experiences, I have learned the importance of teamwork and interpersonal skills required to care for the emotional needs of children. I have developed skills in psychological support and equestrian safety that will benefit the Coffee Creek Riding Center through my two current positions. I serve as a children's program leader at Edmond's First Baptist Church and as an equine therapy intern at Oklahoma Baptist Boys Ranch Town. Both jobs have enhanced my professional skills in childcare and equine therapy. I am proficient in conducting equine therapy activities, which include assisting a rider in haltering, grooming, saddling and riding a horse. I have observed and instructed riders while riding in an arena setting. As a result, I am skilled in providing excellent attention to the needs of children and horses alike. I am proficient in western riding, equine selection, grooming practices, hoof care maintenance and selection of appropriate tack and saddles.

Coffee Creek Riding Center will also benefit from my strong work ethic and sense of responsibility. I have developed these attributes through a variety of agricultural and leadership activities. I currently serve as president of the Edmond FFA Chapter. I have also been involved with a variety of activities through the National FFA Organization. These hands-on opportunities have trained me to effectively handle stressful situations and have expanded my ability in thinking critically and solving problems. I am prepared to use these work habits and skills to provide quality instruction for your current and potential clients.

In closing, I hope you will consider me for employment with Coffee Creek Therapeutic Riding Center. I have provided references and can supply more if you desire. Please contact me regarding this position at (405) 698-6774 or via email at emilyanna.kennedy@gmail.com. I will contact your office on October 26th to confirm the receipt of my cover letter, résumé, and references, and to discuss a convenient time for an interview. Thank you for your time and consideration.

Sincerely,



Emily Anna Kennedy

Enclosure: Résumé