



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

Applicant Information

Applicant Name: _____

Chapter Name: _____

Statement of Candidate and Parent/Guardian

We have prepared this application and certify that the records are true, complete and accurate and we hereby permit for publicity purposes the use of any information included in the application with the exception of the following:

Date

Parent/Guardian Signature

Date

Candidate's Signature

Certification

We have verified the application and find that the statements contained herein are such that we are able to recommend the FFA member for the Degree/Award. Furthermore, we verify that the FFA member has conducted themselves in a manner to be a credit to the organization, chapter, school and community.

Date

Chapter Advisor Signature

Date

School-Based Enterprise Coordinator

Applicant Contact Information

Name as you want it to appear on the certificate: _____

Name on the FFA Chapter Roster (if different): _____

Name Pronunciation: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____

Primary Email Address: _____

Secondary Email Address: _____

Father/Parent/Guardian Name: _____

Father/Parent/Guardian Email Address: _____

Mother/Parent/Guardian Name: _____

Mother/Parent/Guardian Email Address: _____

Chapter Information

Chapter Name: _____

School Name: _____

School Address: _____

School City: _____ School State: _____ School Zip Code: _____

School Phone: _____

Chapter Advisor(s): _____



Chapter Information

Membership months (as reported by FFA.org): _____

Education Information

Years of Ag Education Offered (grades 7-12) in high school last attended: _____

I. Application Dates

Application Ending Date: _____

II. SAE Type

- 1a. How do your SAE projects align with the SAE Award Area definition?

2. Primary AFNR Career Pathway (Choose one of the following): _____



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

III. SAE Information

Upload the **most recent** SAE Business Plan PDF for each of your School-Based Enterprise SAE projects in this application. SAE Business Plan Components should include the following:

- a) Business Description - Describe the overall goal and unique value proposition of your business. List the products and services you will provide and how they meet a need in the marketplace.
- b) Market Analysis - Present the findings of your market research and analysis. This section should highlight your industry knowledge and define your primary target market.
- c) Competitor Assessment - Summarize findings on competitors to your proposed business. Identify any barriers you may face in entering the market.
- d) Marketing Plan - Outline your overall marketing and sales strategy. This section will answer the question, "How will you create a customer base?"
- e) Operating Plan - Describe the organizational structure for the business. List all roles and responsibilities the student(s) will have.
- f) Financial Plan - Prepare financial projections that include an income statement, balance sheet, cash flow statements and expected capital expenditures.
- g) Agriculture for Youth SAE Risk Assessment and include findings and action items
- h) Signature of student, employer/provider, parent/guardian, and teacher.



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

SAE Details (Repeat for each SAE Project)

Note: Can have multiple projects in a single year.

Calendar Year	Business Name	Hours invested	Project Description/Responsibilities



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

SAE Implementation

- a) Who is your student leadership team?

- b) What are the leadership teams within the business? (CEO, CFO, etc.)

- c) What are the roles and responsibilities?

- d) How are those positions selected?

- e) Who is the Board of Directors the leadership team answers to?

- f) How often do you meet with the Board of Directors? Who prepares agendas, updates, and financial reports for those meetings?

- g) How and where are records kept for the business?



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

SAE Outcomes

Notes to be added to the National FFA SAE Award Handbook: Record at least five intended outcomes for your SAE, which could look like goal statements. These should be specific and measurable.

Learning Outcome or Efficiency Factor	Beginning Level	Level Attained	Describe how this factor or outcome impacted the management decisions or performance objectives



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

SAE Collaboration

Notes to be added to the National FFA SAE Award Handbook: SAE projects often involve collaboration with other students, teachers, and adult sponsors. Teams of students can conduct SAE projects, but only an individual student's share of the work will be included in the National FFA SAE Award application. The student should list the collaborators and their roles/responsibilities/descriptions/contributions to the projects in the SAE Collaboration section of the application. If the SAE involves other collaborators, contributors, and owners, include only the student's share in all other sections of the National FFA SAE Award application.

Collaborator's Name	Title	Roles/Responsibilities/Description/ Contributions to the projects



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

IV. Skills, Competencies, and Knowledge

A. Five Indicators within your Primary AFNR Career Pathway

1. (Choose one of the following Indicators within your Primary AFNR Career Pathway)

Specifically, describe the SAE activities performed to learn or demonstrate the performance indicator selected.

2. (Choose one of the following Indicators within your Primary AFNR Career Pathway)

Specifically, describe the SAE activities performed to learn or demonstrate the performance indicator selected.

3. (Choose one of the following Indicators within your Primary AFNR Career Pathway)

Specifically, describe the SAE activities performed to learn or demonstrate the performance indicator selected.



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

4. (Choose one of the following Indicators within your Primary AFNR Career Pathway)

Specifically, describe the SAE activities performed to learn or demonstrate the performance indicator selected.

5. (Choose one of the following Indicators within your Primary AFNR Career Pathway)

Specifically, describe the SAE activities performed to learn or demonstrate the performance indicator selected.

B. Two Indicators from any AFNR Career Pathway

6. (Choose one of the following Indicators from any AFNR Career Pathway)

Specifically, describe the SAE activities performed to learn or demonstrate the performance indicator selected.

7. (Choose one of the following Indicators from any AFNR Career Pathway)

Specifically, describe the SAE activities performed to learn or demonstrate the performance indicator selected.



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

C. Three Career Ready Practices Indicators (Employability Skills for College and Career Readiness)

8. (Choose one of the following Career Ready Practices Indicators)

Specifically, describe the SAE activities performed to learn or demonstrate the performance indicator selected.

9. (Choose one of the following Career Ready Practices Indicators)

Specifically, describe the SAE activities performed to learn or demonstrate the performance indicator selected.

10. (Choose one of the following Career Ready Practices Indicators)

Specifically, describe the SAE activities performed to learn or demonstrate the performance indicator selected.



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

V. SAE Project Statements

Overview

1. Describe the SAE projects included in this application as completely and specifically as possible in the space allowed.

2. Briefly explain how your roles, responsibilities, and/or management decisions related to this award area changed.

3. Briefly explain the single greatest challenge you faced in this award area and how you overcame that challenge.

4. Briefly explain the single greatest risk you took in this award area and how you managed that risk.



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

Accomplishments

1. Briefly explain your two greatest accomplishments or findings in this award area.

1.a. Accomplishment/Finding #1

1.b. Accomplishment/Finding #2

2. Name one issue, trend, technology or public policy that has impacted your SAE projects or the industry in which your SAE projects fall. Describe the specific impact on your SAE projects.



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

Career Exploration and Planning

1. Specify your career objective and describe the career exploration and research steps you performed to select this career.

2. Describe two experiences, activities, or opportunities provided by your SAE projects and explain how they have helped you explore this career choice.

2.a. Experience/Activity/Opportunity #1

2.b. Experience/Activity/Opportunity #2



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

Personal Financial Management and Planning

1. Describe specifically the source of your resources to start your projects and describe how you obtained them. Resources might include assets, financial, business, human, and personal sources. What steps did you take to start your projects?

2. Describe how you used personal financial management and planning to make decisions about your projects.

FOR DEMONSTRATION PURPOSES ONLY.



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

VI. Financial Records

Note: Can have multiple projects in a single year.

1. Income and Expense Summary of SAE Projects

Income	2023	2024	2025	2026
a. Total Income				
Expenses	2023	2024	2025	2026
b. Total Expenses				
c. Net Income (Line a – Line b)				
d. Current Inventory Change				
e. Net Operating Profit (Line c + Line d)				
f. Depreciation				
g. Income from Operations (Line e - Line f)				
h. Gain on Capital Sales				
i. Net income (accrual) (Line g + Line h)				
Ratio Analysis				
Profitability:				
Net Income (Line i above)				
Financial Efficiency				
Operating Expense Ratio (Total Expense/Total Income) (Line b divided by Line a)				
Net Income Ratio (Net Income/Total Income) (Line c divided by Line a)				



Assets

[illegible]

Description	Value
TOTAL	

Description	Acquisition Cost	Depreciation Claimed	Value
TOTAL			

Description	Acquisition Cost
TOTAL	



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

VII. Workplace Safety Photos

Must show the applicant demonstrating a safety practice appropriate for the projects described in the application.

Picture #1

Caption



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

Picture #2



Caption



National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

VIII. Project Photos

Picture #3



Caption

A rectangular box intended for the caption of the photograph above. A large, diagonal, red watermark reading 'FOR DEMONSTRATION PURPOSES ONLY.' is overlaid across the entire box.

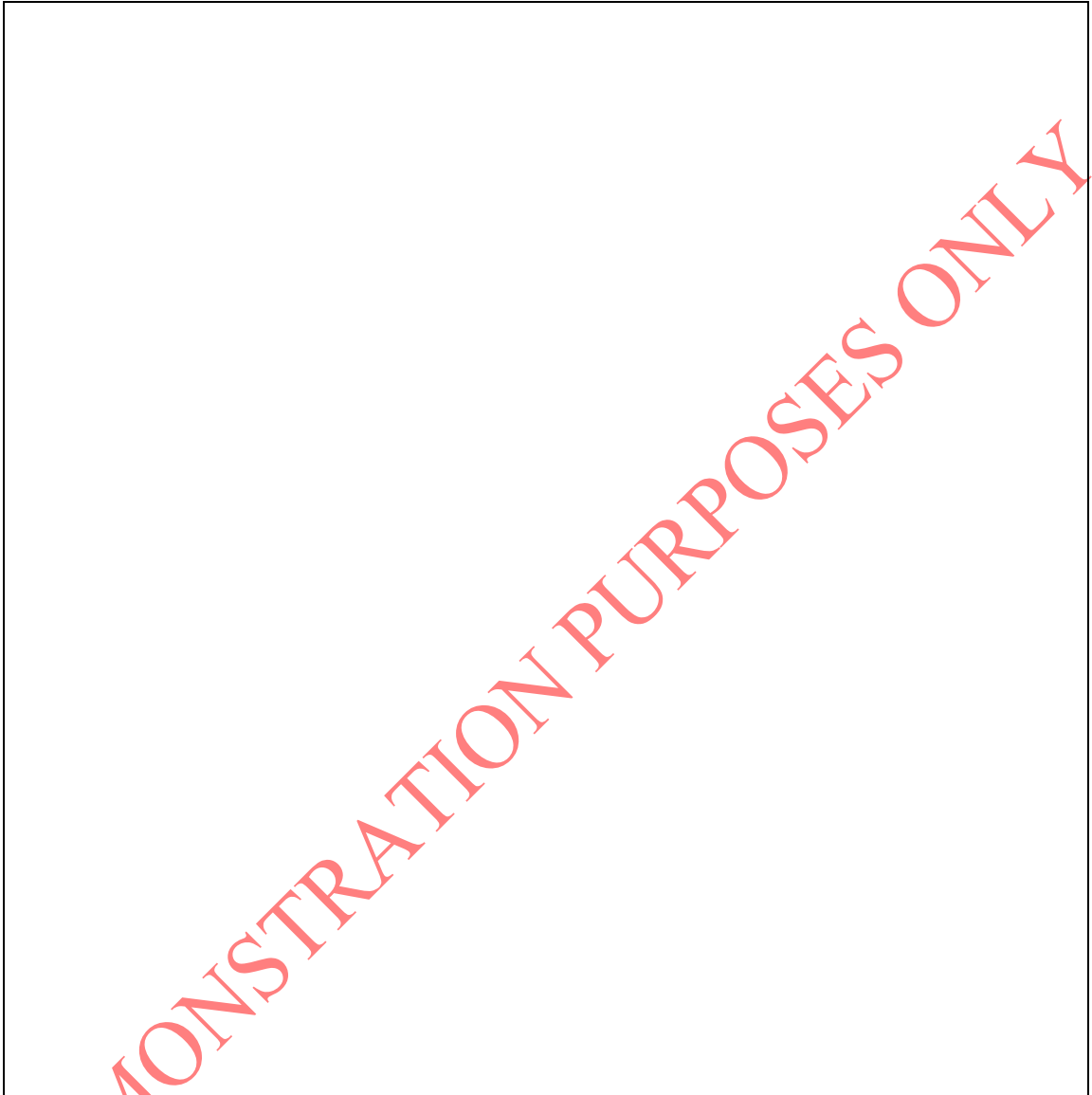


National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

Picture #4



Caption

A rectangular box intended for the caption text, located directly below the 'Picture #4' image box. A large, diagonal, red watermark reading 'FOR DEMONSTRATION PURPOSES ONLY.' is overlaid across the entire page, including this box.

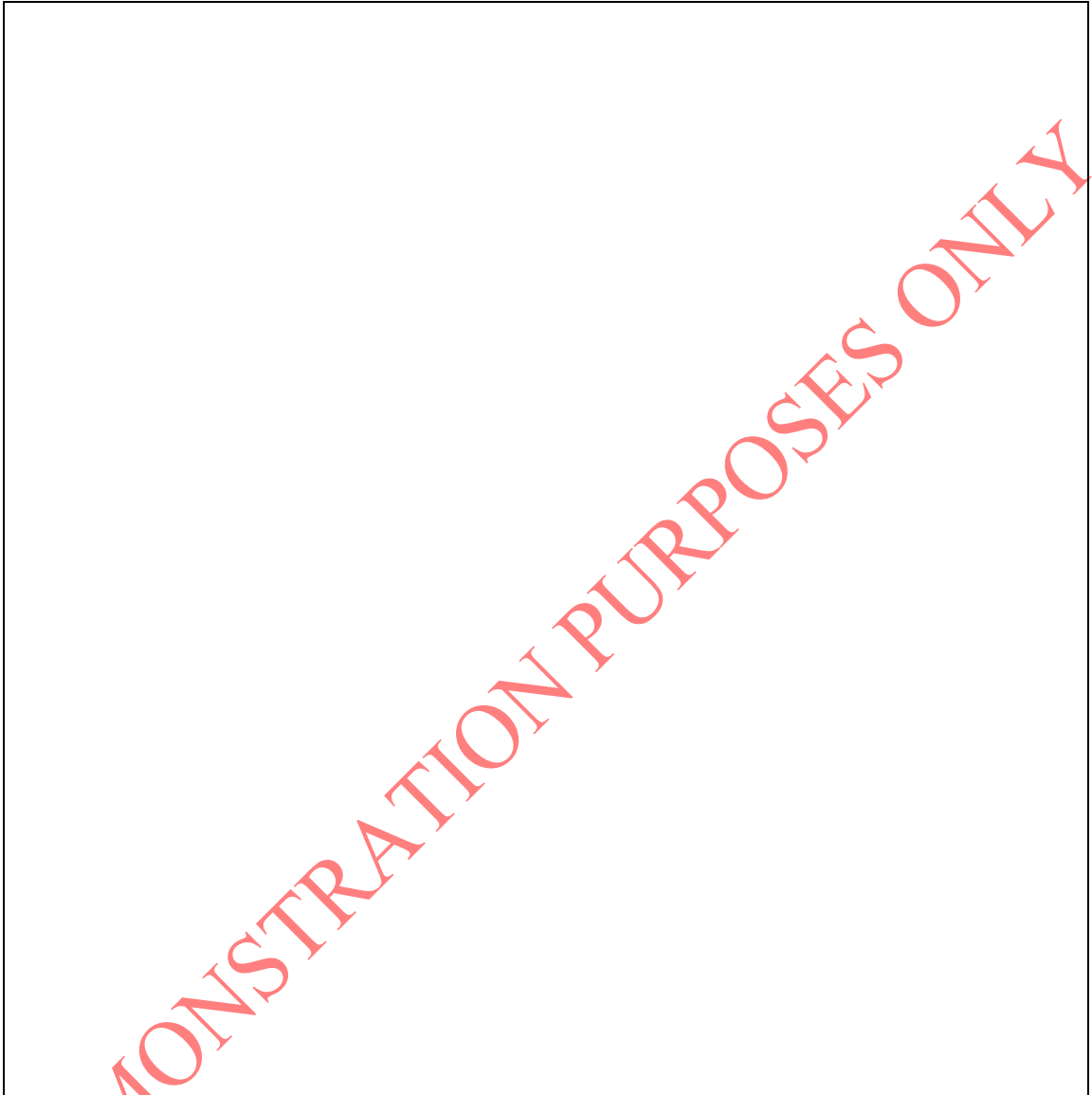


National School-Based Enterprise SAE Award Application

(OFFICIAL VERSION AVAILABLE OCTOBER 2026)

Revised October 2025

Picture #5:



Caption

