

OFFICIAL



HANDBOOK



STUDENT
For the Future
HANDBOOK
For All
WORKBOOK



FFA



1928



Table of Contents

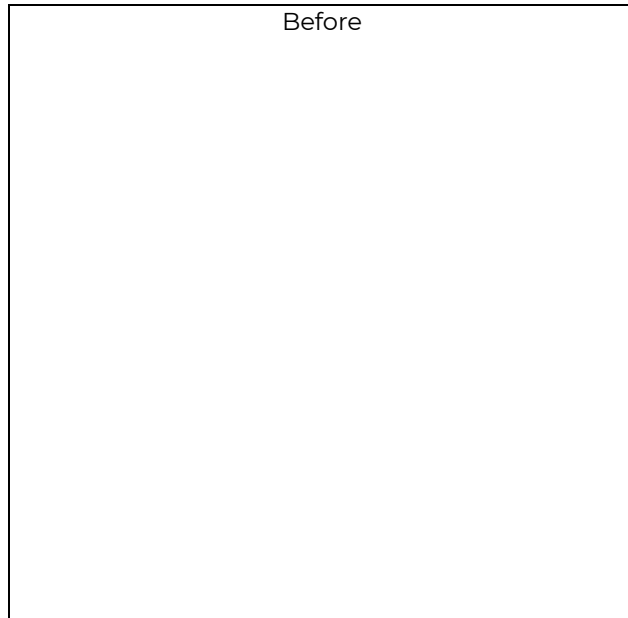
What Is FFA?	3
What's in it for Me?	4
FFA Value Statements	6
FFA History: First Leaders	8
History of the FFA Creed	10
History of the FFA Jacket	10
New Farmers of America (NFA)	13
Women Join FFA	14
Convention Locations	14
Name Changes	15
Archives	15
FFA History	16
FFA Basics	20
Structure	20
Mission	20
Salute	21
Motto	21
Colors	22
Emblem	23
Creed	24
Official Dress	25
Code of Ethics	26
Membership Types	26
Degrees	28
FFA New Horizons	29
Chapter	32
Program of Activities (POA)	32
Chapter Activities	32
Service Learning	32
Funding	34
National FFA Week	34
Chapter Banquet	35
Chapter Officers	35
Chapter Meetings	37
Arranging the Room	37
Order of Business	37
Meeting Responsibilities	38
Chapter Toolbox	41
Parliamentary Procedure	41
Use of the Gavel	41
Voting	42
Motions	42
Ceremonies	43
Delegate Work	44
National Chapter Award Program	44

State	47
Camps and Leadership Conferences.....	47
State FFA Convention	47
State Officers	48
National	51
Leadership Conferences.....	51
National Convention	52
National Officers.....	53
Beyond High School	56
Scholarships	56
Alumni and Supporters.....	56
Foundation	56
Ag Literacy and Advocacy.....	59
SpeakAg.....	61
Living to Serve.....	64
Grants	65
Career Success	68
SAE.....	68
Star Awards.....	70
Agriscience Fair	70
Career Development Events/Leadership Development Events.....	71
Careers in Agriculture/Career-Based Resources	74
AgExplorer	74
FFA Resume Generator.....	75
AFNR Value Chain.....	76
Forever Blue Network	77

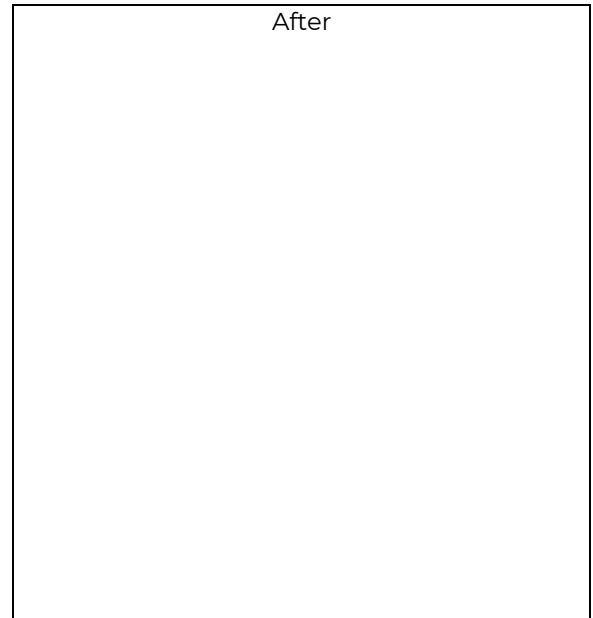
What Is FFA?

What is FFA? (Record your answer before you read the section and after you read the section.)

Before



After



What misconceptions did you have about FFA before learning what it is?

How would you describe FFA to the following individuals?

Classmate

Parent/Guardian

Someone at the grocery store

What's in it for Me?

What opportunities are available for you as a member of FFA, and how can they impact you? (Record answers in the chart below.)

Opportunity	Description	Impact

Which opportunity excites you the most? Why?

Identify and explain the opportunity that would have the greatest impact on you in the indicated time frame.

Time Frame	Opportunity	Why?
Currently		
1-3 years		
5 years		
Future Career		

Identify the opportunity you would like to know more about and what it is you would like to know.

Opportunity _____

What would you like to know?

FFA Value Statements

What is a value statement?

What are the four FFA value statements, and how would you describe them?

FFA Value Statement	Description

Why are these value statements important to the future of the organization?

How can you live out these values in your daily life?

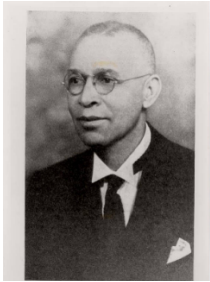
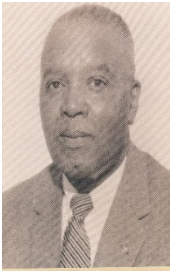
If you could add a value statement to this list, what would it be and why?

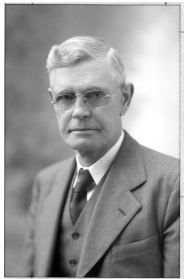
Write two value statements for yourself.

Explain how you will live out these values.

FFA History: First Leaders

Identify the first leaders in FFA history and their contributions to the organization. (Record your answers in the chart below.)

Picture	Name	Contribution	Fun Fact
			
			
			
			
			

In your opinion, which contribution had the greatest impact on agricultural education and FFA? Explain your answer.

Who else has contributed to agricultural education over the years, and what did they contribute? (This could be locally, in your state or nationally. Search influential people in agriculture to get your research started.)

Has there been someone who has contributed to *your* agricultural education career? Explain.

History of the FFA Creed

Who wrote the FFA Creed?

- a. E.M. Tiffany
- b. Layton S. Hawkins
- c. Jerry Payne
- d. C. H. Lane

Why was the FFA Creed written?

If you could write a creed, what would it say? (Include at least one paragraph.)

History of the FFA Jacket

What was the FFA uniform before the blue corduroy jacket was selected?

Which chapter was the first to wear the blue corduroy jacket?

Approximately how many jackets are sold each year?

- a. 80,000
- b. 50,000
- c. 25,000
- d. 10,000

What does the FFA jacket represent?

What does the jacket mean to you?

Draw your favorite part of the jacket, and describe what it means to you.

The FFA jacket appeared in which movie(s)?

- a. Napoleon Dynamite
- b. Paris, Texas
- c. Charlotte's Webb
- d. All of the above

What was the initial cost of the FFA jacket versus current cost?

- a. \$5.50 and \$60
- b. \$2.50 and \$55
- c. \$5.00 and \$65
- d. \$7.00 and \$60

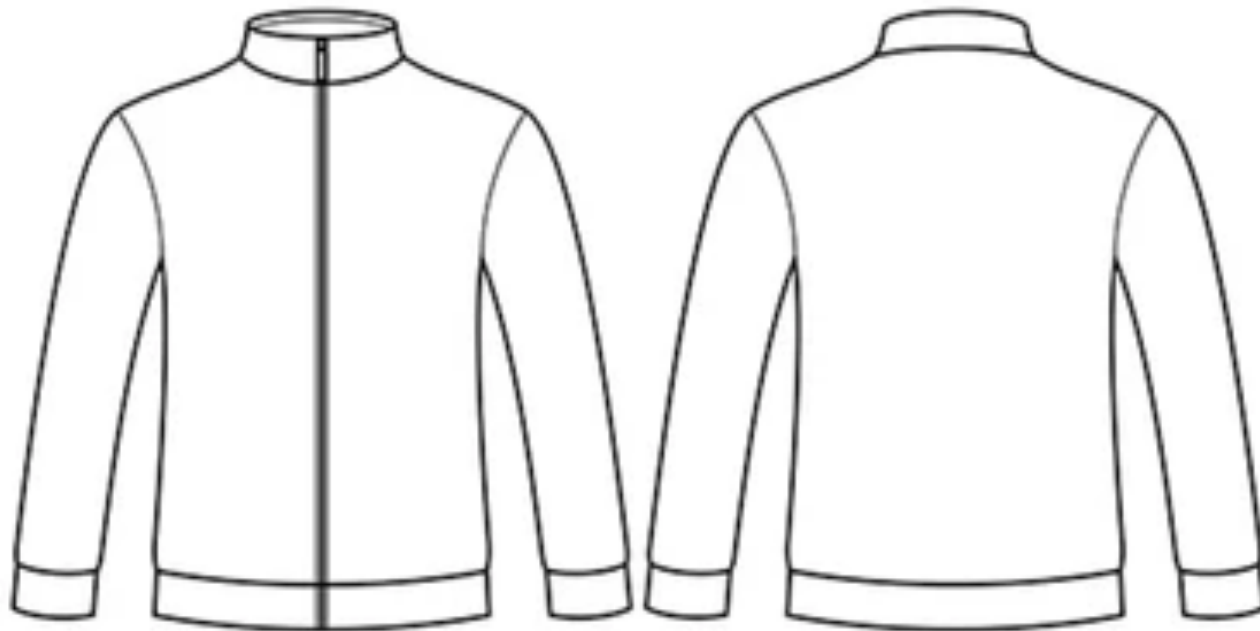
Where are the jackets lettered and embroidered? Label the city and state and then color/shade in the state on the map below.



How many yards of corduroy does it take to make one FFA jacket?

- a. 1
- b. 1.6
- c. 2.0
- d. 2.5

Label the front and back of the jacket provided below with the correct information and placement of name, office, chapter, state and emblems.



Compare and contrast the FFA jacket and the sweetheart jacket in the chart below. (Provide at least two statements.)

FFA Jacket	Same	Sweetheart Jacket

What was the purpose of the sweetheart jacket?

New Farmers of America (NFA)

What is the NFA?

NFA colors were _____ and _____.

What are the main differences between the following things of the NFA and FFA?

Emblem:

Jacket:

Officer Stations:

Creed:

How many members did the NFA bring when they merged with FFA?

- a. 10,000
- b. 36,000
- c. 58,000
- d. 62,000

Why was the merger with NFA so important for FFA as an organization?

Women Join FFA

What state association was reprimanded for letting women join FFA?

- a. Massachusetts
- b. New York
- c. Virginia
- d. Connecticut

In your opinion, why did it take so long to allow women to be members of FFA?

Females represent _____ percent of FFA members and roughly half of state leadership positions.

- a. 50
- b. 45
- c. 35
- d. 30

Identify and describe at least two prominent women who contributed to the National FFA Organization.

Convention Locations

The first National FFA Convention was held in 1928 in _____.

- a. Kansas City, MO
- b. Indianapolis, IN
- c. Washington, D.C.
- d. Louisville, KY

Which of the following places has the National FFA Convention not been held?

- a. Kansas City, MO
- b. Indianapolis, IN
- c. Washington, D.C.
- d. Louisville, KY

Where is this year's National FFA Convention going to take place?

Name Changes

Why did the Future Farmers of America change its name to the National FFA Organization?

Do you think the name change was a good idea? Why or why not?

How would you describe this change to someone outside of FFA?

Has the name change affected current members? If yes, how so?

Archives

Where are the National FFA archives located?

- a. Washington, D.C.
- b. Virginia
- c. Kansas City
- d. Indianapolis

What is an archive?

Why is it important to have archives?

FFA History

1. Future Farmers of America was established in _____.
 - a. 1917
 - b. 1925
 - c. 1928
 - d. 1929
2. In _____, the Official FFA Creed was adopted.
 - a. 1928
 - b. 1930
 - c. 1932
 - d. 1935
3. The blue corduroy jacket was adopted as Official Dress in _____.
 - a. 1933
 - b. 1935
 - c. 1937
 - d. 1938
4. In _____, NFA was founded as a national organization.
 - a. 1930
 - b. 1933
 - c. 1934
 - d. 1935
5. The Future Farmers of America Foundation was formed to raise money for FFA programs and activities in this year.
 - a. 1932
 - b. 1935
 - c. 1940
 - d. 1944
6. The first National Band performance was in _____, and the first Chorus and Talent program was in _____.
 - a. 1947 & 1948
 - b. 1947 & 1949
 - c. 1949 & 1950
 - d. 1949 & 1951
7. The first issue of *The National Future Farmer* magazine was published in _____.
 - a. 1949
 - b. 1951
 - c. 1952
 - d. 1958
8. In _____, NFA and FFA merged.
 - a. 1960
 - b. 1962
 - c. 1964
 - d. 1965
9. FFA opened membership to women in _____.
 - a. 1969
 - b. 1970
 - c. 1972
 - d. 1973
10. In 1973, _____ became the first African American elected to a national FFA office.
 - a. Fred Meyers
 - b. Corey Flournoy
 - c. Fred McClure
 - d. Corey Smith
11. Julie Smiley became the first female to hold a national FFA office in this year.
 - a. 1976
 - b. 1978
 - c. 1979
 - d. 1980
12. The National FFA Alumni Association was established in _____.
 - a. 1970
 - b. 1971
 - c. 1975
 - d. 1978
13. In _____, the Future Farmers of America changed its name to the National FFA Organization to reflect the growing diversity in agriculture.
 - a. 1982
 - b. 1985
 - c. 1987
 - d. 1988

- In your opinion, which historical event had the biggest significance on the organization? Why?

17

Notes

FFA Basics

Structure

Label and describe the organizational structure of FFA.

Start			
-------	--	--	--

Why are each of the levels important?

Mission

Complete the FFA mission statement.

“FFA makes a positive difference in the lives of students by developing their potential for

_____, _____, _____ and _____

_____ through agricultural education.”

What does each part of the mission statement mean to you? List and explain.

1.

2.

3.

Salute

The official salute of the National FFA Organization is _____.

Create a quote box that includes the salute in it and a graphic/color to represent it. (Think Instagram size.)

How many commas are in the salute? As a result, how many times should you pause when saying the salute?

Motto

What is a motto?

The FFA motto is comprised of 12 words. What are they?

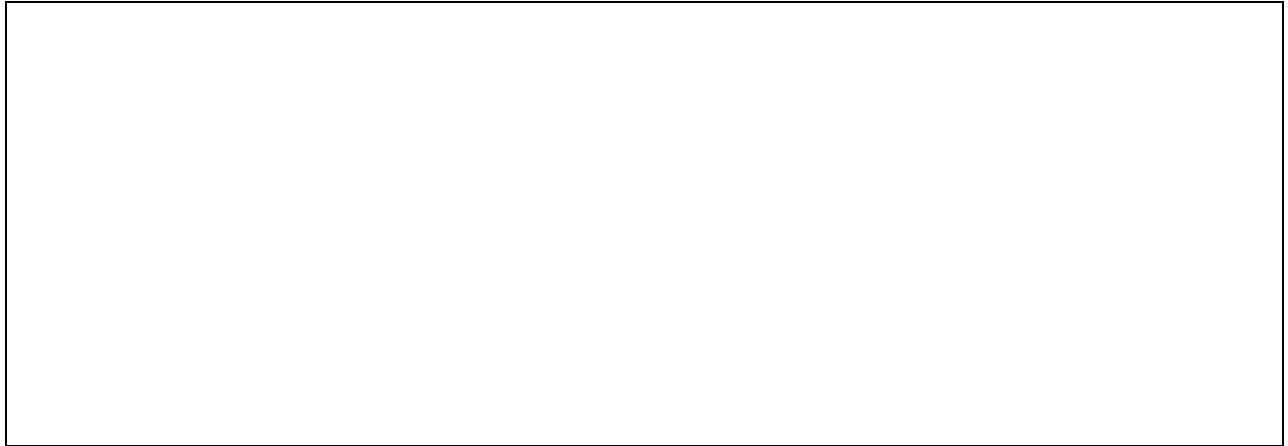
Who wrote the FFA Motto?

- a. E.M. Tiffany
- b. Layton S. Hawkins
- c. Jerry Payne
- d. C. H. Lane

What is your personal motto? Create one in the box below.

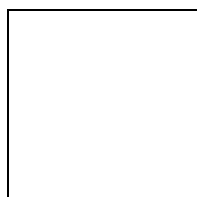
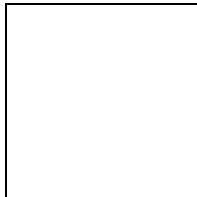
Examples of mottos:

- Be the change you wish to see in the world.
- This too shall pass.
- Progress, not perfection



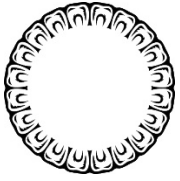
Colors

Color in each box with the colors of National FFA. To the right of the box, label and describe the importance of each color.



Emblem

Identify the parts of the emblem and their significance in the chart below.

Picture	Symbol	Represents
		
		
		
		
		
		

Which symbol do you resonate with most? Why?

If you could add one more symbol to represent FFA, what would it be and why?

Creed

How many versions of the FFA Creed are there?

- a. 1
- b. 2
- c. 3
- d. 4

What is the purpose of the FFA Creed?

What is your favorite line or phrase in the FFA Creed? Why?

If you had the opportunity to make a change to the current version of the FFA Creed, what would you change and why?

Each paragraph of the creed begins with the statement "I believe in the future of agriculture." What does this statement mean to you?

Official Dress

What items are included in Official Dress? Draw and label them below.

Why do some organizations have official dress or uniforms?

How should members carry themselves while they are in Official Dress? Why?

If you could change anything about Official Dress, what would it be and why?

How many pins/medals should be worn on the FFA jacket at one time?

What should they represent?

Where should these pins be located on the FFA jacket?

What is the Give the Gift of Blue Program?

Code of Ethics

What is a code of ethics?

The National FFA Code of Ethics has _____ statements.

- a. 10
- b. 11
- c. 12
- d. 13

Why is the Code of Ethics so important?

In your opinion, which line in the code is the most important? Why?

If you could add one thing to the Code of Ethics, what would it be and why?

Membership Types

Describe the two types of FFA membership.

Are you an FFA member? (Circle your answer below.)

YES

NO

If YES, why did you choose to become a member?

If NO, what has stopped you from becoming a member? What can you do to become an FFA member?

What are five advantages to becoming an FFA member? (List five.)

1.

2.

3.

4.

5.

In your opinion, why should someone become a member of the FFA?

What would you say to someone who is skeptical of becoming an FFA member?

Degrees

Identify the five degrees available to FFA members and at what grade(s) you are eligible to earn them.

**Grades could extend beyond high school.*

Degree	Grade(s)

Review the degree requirements and summarize the major qualifications needed to earn the FFA degrees.

What is the highest degree a chapter can award to an FFA member?

- a. Greenhand
- b. Chapter
- c. State
- d. American

What is the highest degree a state association can award to an FFA member?

- a. Greenhand
- b. Chapter
- c. State
- d. American

What is the highest degree National FFA can award to an FFA member?

- a. Greenhand
- b. Chapter
- c. State
- d. American

FFA New Horizons

FFA New Horizons was formally known as _____ before it changed names.

What is the purpose of *FFA New Horizons*? Why is this important?

Create your own cover of *FFA New Horizons*.

Notes

Chapter

Program of Activities (POA)

What is the Program of Activities, and why is it important?

Identify and describe the three POA divisions and identify current or potential chapter activities. Use the chart below to record your answers.

Division	Description	Your Chapter Activities or Potential Activities

Chapter Activities

Service Learning

List some examples of service learning.

What types of service learning does your chapter do? (Or, what types of service learning do you wish they would do?)

Funding

What options does your chapter have for possible funding?

What types of fundraisers does your chapter participate in? How can you contribute?

List three ideas for additional fundraisers.

1.

2.

3.

Why is it important to fundraise?

How would funds that you raise be used in your chapter?

National FFA Week

What is National FFA Week, and why does this event happen?

Generally, when is National FFA Week celebrated?

Chapter Banquet

What takes place at a chapter banquet?

Why should chapters have banquets?

Chapter Officers

Why do chapters have an officer team?

In one to two sentences, summarize the expectations of a chapter officer.

Identify the officer positions and responsibilities in the chart below.

Office Name	Responsibilities	Name
Optional Officers		
Adult Leaders		

Based on your strengths and skills, which officer position interests you the most? Why?

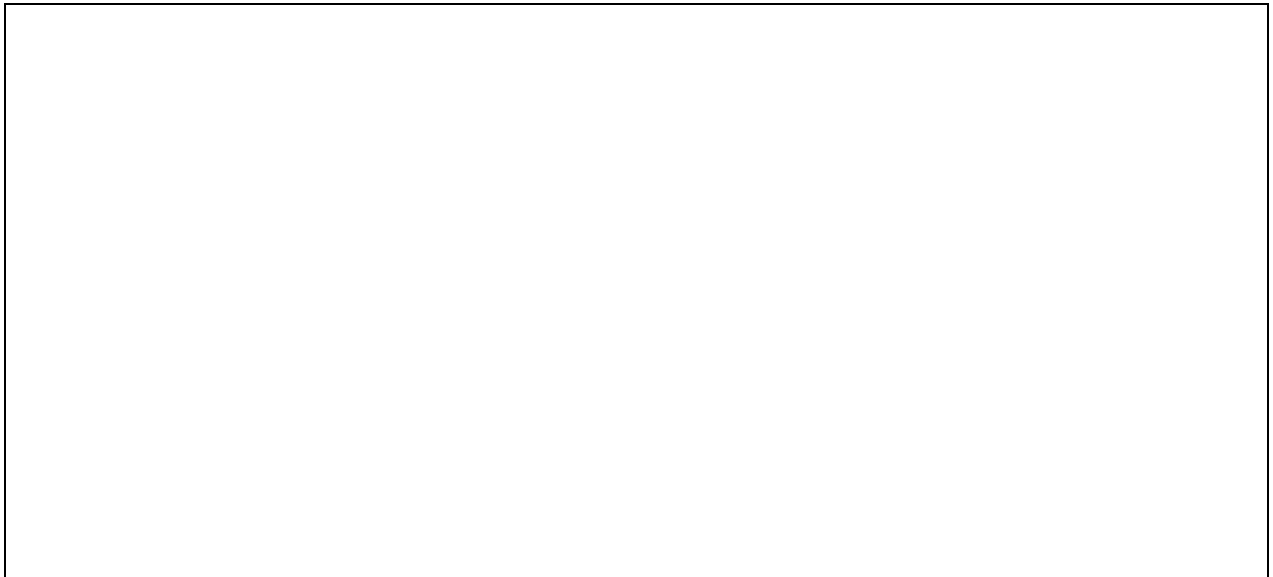
If you could add one officer position, what would it be and why?

Chapter Meetings

What is the purpose of a chapter meeting?

Arranging the Room

Draw the proper arrangement of a meeting room and the proper station marker that represents each officer.



Order of Business

What is the order of business, and why is it important?

Meeting Responsibilities

What are the responsibilities of the following individuals at a chapter meeting?

Individual	Responsibility
President	
Vice President	
Secretary	
Treasurer	
Reporter	
Sentinel	
You (Member)	

Name other organizations or clubs that have officer teams.

Notes

Chapter Toolbox

Parliamentary Procedure

What is parliamentary procedure, and why is it used?

In a business meeting, parliamentary law is designed to accomplish what main objective(s)?

- a. Observe the rule of the majority
- b. Focus on one thing at a time
- c. Extend courtesy to everyone
- d. Protect the rights of the minority
- e. All of the above

Use of the Gavel

The meeting is called to order with _____ tap(s) of the gavel.

- a. one
- b. two
- c. three
- d. a series of sharp

During opening and closing ceremonies, a signal to stand is given with ____ tap(s) of the gavel.

- a. one
- b. two
- c. three
- d. a series of sharp

_____ tap(s) is/are used following the announcement of adjournment, after completion of a business item or as a message to be seated following the opening ceremony.

- a. One
- b. Two
- c. Three
- d. A series of sharp

To restore order at a meeting, _____ tap(s) is/are used.

- a. one
- b. two
- c. three
- d. a series of sharp

Voting

What are the four common types of voting?

Voting Method	Meaning

What is a quorum? Why is this needed?

Describe the different votes in the boxes below.

Majority	Two-thirds

Motions

What is a motion?

What are the four classifications for motions?

- 1.
- 2.
- 3.
- 4.

What is a main motion?

What are the six commonly used motions besides a main motion? Identify and describe them in the table below.

Motion	What It Does

Ceremonies

What is the purpose of ceremonies in FFA?

Why is this important?

In opening ceremonies, what parts do members recite in unison? (Write it out in the space below.)

- Highlight the most important part(s) to you.

--

Delegate Work

What is the purpose of the delegate experience?

When does delegate work take place?

Does delegate work affect you? Why or why not?

National Chapter Award Program

What is the National Chapter Award Program designed to do?

Has your chapter been recognized in this program? Ask your advisor to share.

What can your chapter do to be recognized in this program?

Notes

State

Camps and Leadership Conferences

What camp or leadership conference opportunities are available in your state? (check with your advisor for opportunities.)

Which opportunity interests you the most and why?

State FFA Convention

What is the purpose of a state FFA convention?

What opportunities are available at your state FFA convention?

When and where is your next state FFA convention?

What are the advantages of attending a state FFA convention?

State Officers

What are the roles and responsibilities of state FFA officers?

Who are your current state officers? Fill in the table below. **Some states have different office titles and number of officers. If you need more space, use the additional notes section.*

Office	Name
President	
Vice President	
Secretary	
Treasurer	
Reporter	
Sentinel	
Advisor	

Based on the responsibilities of a state officer, are you interested in being one? Why or why not?

What skills do you need to possess to become a state officer? Identify and explain at least three.

What qualifications are required to run for state office in your state?

Notes

National

Leadership Conferences

What are the four leadership conferences offered by National FFA? List and describe them in the table below.

Conference	Information

What skills are developed at leadership conferences? Why are they important?

How can these skills be used now and in the future?

National Convention

When does National FFA Convention & Expo take place?

What is the purpose of national FFA convention & expo?

What is the estimated economic impact for the host city?

- a. \$5 million
- b. \$12 million
- c. \$17 million
- d. \$36 million

Below are the opportunities available at national convention. Describe them in the space provided.

1. Courtesy Corps

2. Band, Chorus, Talent

3. Expo

4. Workshops

5. Days of Service

Which opportunities interest you most? Why?

National Officers

Who are the current national officers? Fill in the table below. (Found at <https://www.ffa.org/national-ffa-officers/>.)

Office	Name
President	
Secretary	
Central Region Vice President	
Eastern Region Vice President	
Western Region Vice President	
Southern Region Vice President	
Advisor	

In your opinion, what is the most important skill a national officer needs? Explain your answer.

Notes

Beyond High School

Scholarships

How much does National FFA and its supporters award in scholarships each year?

- a. \$500,000
- b. \$1 Million
- c. \$1.5 Million
- d. \$2 Million

What can you do today to increase your ability to receive a scholarship through FFA?

Alumni and Supporters

What are the three types of membership for Alumni and Supporters?

Membership Type	Description

Do you need to have been an FFA member to be a part of alumni and supporters? Why or why not?

What benefits would you like to see if you become an alumni and supporters member?

How do we retain our alumni and supporters membership?

Foundation

What is the purpose of the National FFA Foundation?

Notes

Ag Literacy and Advocacy

Define advocacy.

Define agricultural literacy.

What skills do advocates have? List and describe each skill in the chart below.

Skill	Description

Star the skill from this list that you feel is your strongest. Why did you choose this skill?

Circle the skill you feel is your weakest. Why is this your weakest?

How could you improve on this skill?

How can you further develop your advocacy skills?

Label the steps in the effective advocacy model. Describe each step in the table below the image.



Identify and describe the steps to effective advocacy in the chart below.

Step To Effective Advocacy	Description

How can you advocate for the following audiences?

Yourself

Your Chapter

Your Community

SpeakAg

What is the SpeakAg program?

Notes

Living to Serve

Define the following terms.

Community Service –

Service Learning –

Compare and contrast community service and service learning.

Community Service	Same	Service Learning

List the types of community service and service learning you have participated in or would like to participate in.

Community Service:

Service Learning:

In your opinion, why is giving back important?

Grants

In the table below, identify and describe the four service focus areas and provide an example of a potential activity for each.

Focus Area	Description	Potential Activity

Draw a heart on the focus area that interests you the most. Why did you select this focus area?

Describe how this focus area makes an impact on others.

Notes

Career Success

SAE

What does SAE stand for, and what is it?

S_____ A_____ E_____

What are the two main types of SAEs? Describe each.

1.

2.

Identify and describe the five types of Immersion SAEs and brainstorm project ideas for each in the chart below.

Type of SAE	Description	Project Idea(s)

How should you determine which SAE is best for you?

Select one Immersion SAE that sounds most interesting to you and explain why.

What are SAE grants, and who is eligible for them?

How can individuals be recognized for their SAEs?

List three steps you can take today to help you be successful in your SAE.

Star Awards

Who is recognized by the star awards?

Award	Description	Chapter	State	National
Star Greenhand				
Star Farmer				
Star in Agribusiness				
Star in Agricultural Placement				
Star in Agriscience				

Agriscience Fair

What is the National FFA Agriscience Fair?

Identify the five qualities an agriscience project should include.

- 1.
- 2.
- 3.
- 4.
- 5.

Which category of agriscience research interests you most? Why?

Career Development Events/Leadership Development Events

What are CDEs/LDEs, and what is their purpose?

Which CDE interests you most? Why?

Which LDE interests you most? Why?

Which CDE or LDE do you feel will push you out of your comfort zone the most? Why?

Notes

Careers in Agriculture/Career-Based Resources

According to the Food and Agriculture Organization of the United Nations, one in _____ people is employed in agriculture worldwide.

- a. three
- b. four
- c. five
- d. six

There are approximately _____ job openings in agriculture each year in the United States.

- a. 15,000
- b. 50,000
- c. 60,000
- d. 75,000

AgExplorer

How and why was AgExplorer created?

What does AgExplorer let you do?

Using AgExplorer.FFA.org, complete the following:

Identify and describe the career focus areas.

Complete the Career Finder. What are your top three careers?

1.

2.

3.

Which career interests you the most? Why? *(If none of the four fit you, search the career focus areas to identify a career that does interest you.)*

FFA Resume Generator

In your own words, describe this tool and its purpose.

How can the FFA Resume Generator help you in your future career?

AFNR Value Chain

What is the Agriculture, Food and Natural Resources Value Chain?

Utilize FFA.org/value-chain/ to complete the table below.

Part of Value Chain	Description	Potential SAE	Potential Career

Why is the value chain so important?

Forever Blue Network

What is the Forever Blue Network?

How can it impact your future?

Notes

THE FFA VISION

Growing the next generation of leaders who will change the world.

THE FFA MISSION

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

THE AGRICULTURAL EDUCATION MISSION

Agricultural education prepares students for successful careers and a lifetime of informed choices in the global agriculture, food, fiber and natural resources systems.

The National FFA Organization is a resource and support organization that does not select, control or supervise state association, local chapter or individual member activities. Educational materials are developed by FFA in cooperation with the U.S. Department of Education as a service to state and local agricultural education agencies.

NATIONAL FFA ORGANIZATION

The National FFA Organization affirms its belief in the value of all human beings and seeks diversity in its membership, leadership and staff as an equal opportunity employer.

Electronic text files to prepare materials for the visually impaired can be obtained by contacting an educational resource specialist with the National FFA Organization at 317-802-6060.

© 2022 National FFA Organization

All rights reserved.

17th edition, 2022



NATIONAL
FFA ORGANIZATION



STWORKBOOK22-0000