

~ Oakdale, CA 95361
@gmail.com

April 16, 2015

Job Interview CDE Superintendent
6060 FFA Dr.
P.O. Box 68960
Indianapolis, IN 46268-0960

Dear Monsanto:

Upon hearing about a position available with your company from my high school agriculture instructor, I have gained an interest in becoming a part of your team. As a Junior Master Gardener pursuing an education towards a career in Crop Systems Management and Biology, please accept my letter and resume for consideration as the plant breeding intern position that has become available at your Woodland research farm.

My passion for plants started in fourth grade when I joined the Junior Master Gardener program through my local 4-H club. Through the program, I learned the fundamentals of the plant life cycle and developed an understanding of transplanting and propagation techniques. These procedures led to the establishment of my own greenhouse and sustainable garden. These hands-on experiences have taught me the importance of efficient production and pathology screening to ensure a safe and thriving vegetable. In 2014, through my efforts, I earned the Ornamental Horticulture Award and the 2015 Agricultural Horticulture Outstanding Exhibitor Award at the Stanislaus County Fair.

As a senior at _____ in Hughson, California, I am continuing with my plan of taking courses in the biological pathway. Alongside my high school studies, I am also enrolled in classes at Modesto Junior College. Focusing on my goal of having a career in biology, I am currently taking the Advanced Placement Environmental Science course offered at my high school. The knowledge the class has provided has better enhanced my intellect of the impact of human actions within our environment. Monsanto's innovative message of a sustainable world has greatly influenced my perspective.

One personal characteristic I take pride in, and strive to strengthen every day, is my responsibility in every activity I participate in. I have completed many projects, including an agriscience project that I was fortunate enough to place first in its division at the California State FFA Leadership Conference. My responsibilities with this project have led to my understanding of formulated laboratory reports; a skill that I know will be an asset to this internship.

Thank you for your time and consideration. Please contact me at (209) _____ or email me at _____@gmail.com. I would appreciate the opportunity to interview and meet you. I am a hardworking and dedicated individual and would like to use my talents to contribute to the Monsanto family.

Sincerely,

[Signature]

[Initials]

Enclosure

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Objective: To assist in the operations and success of the Monsanto Company as a plant breeding intern, and develop an understanding of the career opportunities within the plant breeding industry.

Skills:

- Comprehension of plant production including transplanting, propagation, pest control, and disease regulation
- Developed experience managing greenhouse and vegetable plant grow-out facilities
- Systematic approach to identify plants using biological taxonomy books
- Accomplished use of the scientific method through class projects and higher educational courses
- Proficient use of Microsoft Office, Social Media, and Video Production for innovative presentations
- Experience with educating children in the plant and soil science field

Work Experience:

General Landscape Maintenance Pfizer Family	2012—Present	Modesto, CA
	- Regulate plant needs, fertilize when required, basic turf maintenance, proper use of landscaping equipment, sharpen time management skills	
School Garden Coordinator High School	2012—Present	Hughson, CA
	- Educate students about agriculture by facilitating hands-on workshops, inform supervisor when upkeep is needed, aid in public outreach projects	
Junior Newspaper Reporter Teens in the Newsroom	2010—2014	Modesto, CA
	- Produced articles relative to high school students for the Modesto Bee, established connections with the news media, developed effective communication skills	

Education:

Modesto Junior College	2014—Present	Modesto, CA
- Acquiring supplementary agriculture education classes		Notable classes taken: Agriculture
GPA: 4.0		Work Experience, Milk and Dairy Products
High School	2012—Present	Hughson, CA
- Targeting classes relative to a biological career pathway		Notable classes taken: AP Biology,
GPA: 4.5		AP Environmental Science, Agriculture Biology, Plant Science

Resume Continued

Leadership Development:

Associated Student Body President	2015—2016	High School
Chapter President	2015—2016	FFA Chapter
Central Region FFA Reporter	2015—2016	California FFA Association
District Board Student Representative	2014—2015	Hughson Unified School District
Tri-Rivers Sectional Secretary	2014—2015	California FFA Association
Chapter Reporter	2014—2015	FFA Chapter
California Scholarship Federation President	2013—2015	High School
Cross Country and Track Team Member	2012—2015	High School
Sophomore Vice President	2013—2014	High School
Cross Country Team Captain	2013—2014	High School
Freshman Treasurer	2012—2013	High School
Club President	2012—2013	4-H Club

Honors:

Job Interview 1st High State Individual	2015	California FFA Association
Tri-Rivers Section Star FFA Reporter	2015	California FFA Association
Ornamental Horticulture Outstanding Exhibitor	2014	Stanislaus County Fair
Poultry Evaluation: 4th High National Individual	2014	National FFA Organization
Poultry Evaluation 1st High Team Award	2014	National FFA Organization
Agriscience Competition Division Winner	2014	National FFA Organization
Poultry Evaluation 2nd High State Individual	2014	California FFA Association
Poultry Evaluation 1st High State Team	2014	California FFA Association
Small Animal Master Showmanship High Individual	2013	Stanislaus County Fair
Agriculture Horticulture Outstanding Exhibitor	2013	Stanislaus County Fair
Junior Master Gardener Certification	2012	4-H Club

References:

Current Employer
Landscape Management
Road
Modesto, CA 95356
@yahoo.com

Current Plant and Soil Science
Instructor
Avenue
Hughson, CA 95326
(209)

Personal Character
Reference
Turlock, CA 95381
@com
(209)