

Street
Amery, WI 54001

October 28, 2015

Mr. James Shiflet
Job Interview Superintendent
6060 FFA Dr.
P.O. Box 68960
Indianapolis, IN.46268-0960

Dear Mr. Shiflet,

I am writing in regard to the open position for dairy calf manager at Minglewood Farms. I would contribute to a team in multiple aspects of farming and farm management. Based on my experience and interest in animal science, nutrition, and business management, my former employer, Rick Dado, recommended this position to me.

During my eight years of working with livestock, I have gained valuable knowledge about dairy science that will be beneficial in this position. I learned to recognize illness in calves, diagnose their illness, and treat them with acceptable medications if necessary. Furthermore, I am familiar with modern feeding practices and nutrition for dairy calves. For the past six years, through my Supervised Agricultural Experience, I have grown my own small herd of dairy cattle, raised several market steers, and worked as calf manager on my family farm Holsteins. Several courses I have taken including advanced placement biology, finance, animal science, and microeconomics have given me the skills needed for this position.

While reading my resume, you can see I am involved in numerous extracurricular activities including the FFA Chapter, Beaver Brook Badgers 4-H club, cross country, wrestling, Jr. Holstein Association, and St. Joseph's Church youth group. Being elected to leadership positions in many of these activities has taught me skills of management, cooperation, and hard-work. Since this position requires many on-farm hours, I will only be capable to work during the summer months.

Over the years I have gained interest and enthusiasm about dairy cattle production. I am excited to discuss details of this position in an interview, as well as present how I can contribute to Minglewood Farms as a calf manager. If you have any questions, I can be contacted at (715) . or : ummn.edu.
Thank you for your consideration.

Sincerely,

Enclosures: Resume, References

th Street
Amery, WI 54001

@umn.edu

Employment Objective

Use my prior experience in animal and farm management to ensure productive, healthy calves at Minglewood Farms.

Education

High School

Graduated 6/1/15

4.357 GPA, A Honor Roll, Third in Class Rank

Relevant Courses:

Advanced Placement Biology

Finance

University of Minnesota – Twin Cities

Majoring in Animal Science

Relevant Courses:

Microeconomics

Animal Science

Work Experience

Calf Manager

Holsteins, Amery, WI – Fall 2008-Present

- Feed calves
- Vaccinate and medicate calves
- Maintain identification and health records of youngstock

Self-Employed

, Amery, WI – 2009-Present

- Raise and show beef steers
- Raise and show dairy cattle
- Maintain accurate health and financial records

Achievements and Honors

- 2011-2015 – High School Academic Excellence Award
- 2011-2015 – High School Citizenship Award
- 2014 – Fourth team at the state level Agronomy FFA Career Development Event
- 2013 – Silver rating as team and individual at the National Livestock Evaluation FFA Career Development Event
- 2013 – High individual and third team at the National 4-H Dairy Judging Competition
- 2013 – Reserve National Champions and high score on seating exam at the National 4-H Dairy Bowl Competition

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Extra-Curricular Activities

- **FFA** – 2010-2015
 - 2013-2015 – Vice President
 - 2012-2013 – ParliamentarianThrough the FFA I have learned leadership qualities and prepared for career success.
- **4-H** – 2009-2015
 - 2013-2015 – President
 - 2012-2013 – TreasurerIn my 4-H club I learned how to serve my community with the talents I have been given.
- **Wrestling** – 2011-2015
 - 2014-2015 – CaptainOn my wrestling team I have learned self-discipline and commitment.
- **Band** – 2010-2015
Band has taught me cooperation and how to work as a team.
- **Student Council** – 2012-2014
In student council I strive to help school be a comfortable and fun place for students.
- **Cross-country** – 2013-2014
Cross-country has shown me the true meaning of perseverance.

Special Skills

- Operate Heavy Equipment
- Speak Basic Spanish
- Knowledgeable in Parliamentary Procedure
- Fluent in Microsoft Office including Excel

References

th Street
Amery, WI 54001

Dr.
Fort Atkinson, WI 53538

Ave.
Amery, WI 54001

Previous Employer

Online Media Manager

Jr. Holstein Advisor

Agriculture Instructor
FFA Advisor